



KINGSLEY COMMUNITY PRIMARY & NURSERY SCHOOL

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Dear Parents and Carers,

Changes to our “Medications in School” Policy

We want to let you know about some important updates to our policy on administering medication in school. These changes are based on the latest guidance from the Department for Education (DfE).

From now on, staff will **no longer be able to give non-prescription medicines** (such as Calpol, antihistamines, or similar over-the-counter remedies) to children during the school day.

If your child is feeling unwell and requires medicine, we will give you a call so that you can decide whether you wish to:

- come into school to administer the medication yourself, or
- collect your child and take them home.

A few reminders about medication in school:

- Any medication we are able to give must be provided in its **original packaging** and clearly labelled with your child's name.
- A **medication form** must be completed and handed in at the office before we can administer anything.
- For children who are on **regular or ongoing medication**, our office team will be in touch if they haven't already spoken to you to confirm arrangements.

Our full, revised policy will be emailed to you by the end of this week, so that you have all the details.

We completely understand that these changes may cause some inconvenience at times, especially in the short term. However, it is very important that we follow the updated DfE guidance to ensure we are keeping children safe and acting within national regulations. We really appreciate your support and cooperation with this.

Warm regards

Sarah Harrison

