

KINGSLEY COMMUNITY PRIMARY & NURSERY SCHOOL

CHARGING POLICY

2021/22

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|  | **Income Activity** | **Approved Charge** |
| 1 | Music Tuition and Instrument Hire -  Y5 Ukulele | Year 5 – Wider Ops – no charge passed on to the child for the first term tuition, continuation (Year 5 and 6)– Individual children will be charged at a rate to cover the total cost of the tuition. |
| 2 | Adult Education | As per LA recommended “Schools Lettings Charges”. |
| 3 | Other Casual Lettings | As per LA recommended “Schools Lettings Charges” unless market can withstand higher charges (to be agreed by Headteacher) for lettings of a commercial nature. Local community non-profit making organisations are encouraged to make a donation to the school.  Profit making organisations involving members of the public will be charged at the LA recommended rate. Profit making organisations providing extended provision such as piano and drum lessons at this school will not be charged. |
| 4 | Staff Personal Phone Calls | N/A staff use mobile phones (within guidelines set out in Safeguarding Policy) |
| 5 | Personal Photocopying | Governors have decided not to charge for copying of small amounts, except to parents and non-school related issues at 4p per sheet (colour) and 1p per b & w |
| 6. | Swimming | Cost of transport and use of specialist coaches to be divided among the parents and a voluntary contribution collected. |
| 7. | Residential visits | Costs of board and lodging to be charged for.  All other costs relating to transport and activities to be divided among the no. of children in the class and a voluntary contribution collected. If not enough is collected, the visit will be cancelled and the monies will be reimbursed. |
| 8. | Other Educational visits | Costs of transport, admission fees etc. to be divided among the no. of children in the class and a voluntary contribution collected. Any family experiencing financial difficulties are encouraged to discuss with the Head and an agreement will be sought. If not enough is collected, the visit will be cancelled and the monies will be reimbursed. |
| 9. | Free School Meals | Parents are encouraged to apply for Free School Meals if they are eligible, even if they don’t intend to take them each week. This is especially relevant to children receiving Universal Free School Meals (Rec- Year 2) who are also eligible for Pupil Premium. The school receives additional money into the school budget depending on the number who have applied successfully for the Free School Meals. |
| 10. | Nursery and Pre-School | Parents are charged for any additional sessions that their child attends over the 15 hours of free entitlement (unless they are entitled to 30-hour funding), for all children who have reached the term after they are 3 at £4/hour. (£12/session) This sum is also chargeable to parents of children who have not reached the age of free entitlement (unless they are entitled to 2-year-old funding). All parents will be subject to a charge of £2.50 to cover lunchtime supervision, which is not covered by funded hours (school meals are charged on top of this fee see item 11 for costings).  They are invoiced in advance, each half term and the invoice should be paid by the due date given on the invoice, this will secure their place for the following half terms sessions. |
| 11. | Dinner Money | Parents are requested to pay in advance. Currently £2.30 per day. If a debt of 4 weeks of dinner money (20 meals / £46) is outstanding the school will no longer provide a school dinner until the debt is repaid. The child must bring a packed lunch with them. |
| 12. | Early Years Snack | Children in Preschool/Nursery and Reception are provided with early years snack each morning. This is charged at £1 per week and payable on ParentPay. |
| 13. | Sundries (from the office) | School ties can be bought for £3 or £4 for a clip on tie  Water bottles can be bought for £2 |
| 14. | Tree House Club | Sessions are charged as follows:  Breakfast club £7  After School £10  Holiday club ½ day £17  Holiday club full day £30  Sessions are entered onto ParentPay weekly and should be paid for by the end of each month to ensure a place in the club the following month. Childcare vouchers and HMRC Tax-Free payments can be used to pay for sessions and should be paid to the school (Ofsted number 110995) |

School uniform can be bought from the company displayed on the school website.

Signed:

Chair of Governors:

Date May 2021